



APPOINTMENT CANCELLATION POLICY

We understand that unplanned issues can come up and you may need to cancel or change an appointment. If that happens, we respectfully ask for scheduled appointments to be canceled at least 48 business hours in advance.

Our doctors and staff want to be available for your needs, and the needs of all of our patients. When a patient does not show for a scheduled apt, another patient loses the opportunity to be seen. Although we have always had a cancellation policy, circumstances have caused us to enforce a policy of charging for NO SHOW appointments and cancellations with less than 48 business hours.

There will be a fee of **\$75.00** assessed to your account if a PHONE CALL to cancel an appointment is not received within **48 business hours** of your appointment. In addition, **if you are to cancel Doctor planned services within 48 hours of your scheduled appointment, you will be charged 15% of the service fees to be rendered.**

Thank you for being a valued patient and for your understanding and cooperation. This policy will enable us to open otherwise unused appointments to better serve the needs of all patients.

My signature below indicates that I have read and understood the above stated NO-SHOW/CANCELLATION POLICY.

Dr. Daniel Driscoll and staff

Patient Signature: _____ Date: _____

Parent Signature: _____ Date: _____

(if patient under 18)